



# APPLICATION FOR ADMISSION INTERNATIONAL STUDENT

INTERNATIONAL  
OFFICE

## WHO SHOULD USE THIS FORM ?

You should use this form if you are an international applicant applying for undergraduate programs at Syarif Hidayatullah State Islamic University.

## HOW TO COMPLETE THIS FORM

Please write in black ink using BLOCK LETTERS.

Include one set of supporting documents with this application

All documents must be certified as true copies of originals

Ensure that you complete the checklist and sign the declaration on the back of this form

## PERSONAL DETAIL

*All fields must be completed*

Title : Mr Mrs Ms

Family Name :

Given Name :

Date Of Birth :

Sex : Male Female

Countries of Origin :

Home Address :

Telephone : Country Code : Area Code : Phone Number :

Facsimile : Country Code : Area Code : Facsimile Number :

Current Address :  
(in Indonesia if Applicable)

Telephone : Country Code : Area Code : Phone Number :

Facsimile : Country Code : Area Code : Facsimile Number :

Email Address :

People to be notified in case of emergency Name :  
Phone :  
Relationship :

## FACULTY PREFERENCE

Name of faculty you are applying for : Major

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

## ■ ACADEMIC QUALIFICATIONS

Please provide details and documentation for all previous and/ or current studies ( High School ) including

1. Official certified copies of all transcripts
2. An official explanation of the grading system (e.g : A= 3.4 or A= 85-100 )
3. Please complete the table below with your most recent study

Senior High School

NAME OF SCHOOL	COUNTRY	LENGTH OF STUDY ( no.of years or month)	DATE STUDY WAS COMPLETED (dd/mm/yy)

Junior High School

NAME OF SCHOOL	COUNTRY	LENGTH OF STUDY ( no.of years or month)	DATE STUDY WAS COMPLETED (dd/mm/yy)

## ■ LANGUAGE PROFICIENCY

Documentary evidence is required to demonstrate your English language proficiency

- A. I have valid \*IELTS ( Academic ) or TOEFL English language test result that meets the University's English language requirements.

Yes      No

\*note : test result expire 2 years after the test was taken.

- B. If no, I will be sitting for an IELTS or TOEFL test or I am waiting for the test result

Yes      No

## ■ HOW I FOUND OUT ABOUT THE UNIVERSITY

To be completed by all applicant

We would be grateful if you could let us know how you found out about the university. Please tick one box only.

- Visit of UIN Syarif Hidayatullah Jakarta staff member
- Graduate/s of UIN Syarif Hidayatullah Jakarta
- Advertisement in newspaper/magazine
- UIN Syarif Hidayatullah Jakarta representative
- Family/friend
- UIN Syarif Hidayatullah Jakarta website
- Other website
- Education Agencies Country

Jl. Ir. H. Juanda No. 95 Ciputat 15412 Indonesia

Phone: (62-21) 7401925 ext. 1830 Fax: (62-21) 7402982

Website: [www.uinjkt.ac.id](http://www.uinjkt.ac.id), Email: [internationaloffice@uinjkt.ac.id](mailto:internationaloffice@uinjkt.ac.id)

## ■ DECLARATION AND SIGNATURE

1. I declare that the information provided by me is true and complete in every particular, including a complete record of all academic results I have achieved at any university or tertiary institution attended
2. I understand that at the time of enrolment I will be required to supply originals of all documents used to support this application.
3. I acknowledge that the UIN Syarif Hidayatullah Jakarta reserve the right to reserve or vary any decision regarding admission made on the basis of incomplete or false information
4. I declare that I will be able to abide by the University's policy on admission, fee payment and fee refunds
5. I understand that UIN Syarif Hidayatullah Jakarta reserves the right to inform other tertiary institutions if any of the material presented to support my application is found to be false
6. I acknowledge that all documents submitted become the property of UIN Syarif Hidayatullah Jakarta and will not be returned
7. I will joint matriculation program provided by university for six mounths before studying at degree program

Applicant Signature,

  
  

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## ■ CHECK LIST

I have including original or certified copies of the following documents with my application:

- |     |    |                                                                                        |
|-----|----|----------------------------------------------------------------------------------------|
| Yes | No | Certified secondary education degree certificate                                       |
| Yes | No | Official secondary education transcript                                                |
| Yes | No | Recommendation letter, from the Indonesia Embassy in the applicant's country of origin |
| Yes | No | Minimum GPA 2.7 for maximum scale 4,00                                                 |
| Yes | No | TOEFL certificate with minimum score 500 or IELTS certificate with minimum score 5.0   |
| Yes | No | Bahasa Indonesia language certificate with minimum level BIPA 3                        |
| Yes | No | Curriculum Vitae                                                                       |
| Yes | No | 2 3 X 4cm photographs                                                                  |
| Yes | No | Medical Records: Certification of Healthy Status.                                      |

**OFFICIAL USE ONLY**

*Assessment Report*

Name of Applicant :  
Faculty :  
Major :  
Year :

Result

Accepted

Rejected

Reason :

Comment :

Assessor :

Signature :

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

3. \_\_\_\_\_

Dean

\_\_\_\_\_  
Print Name

Date